



**SENIOR PLANNER – LONG RANGE PLANNING  
LAND USE SERVICES DEPARTMENT  
(TEMPORARY FULL TIME – UP TO ONE YEAR)**

**Position:** A temporary full time (up to one year) Senior Planner position is available in the Land Use Services Department at the Cowichan Valley Regional District. Reporting to the Manager, Community Planning, the Senior Planner will function as a project manager for long range planning projects such as official Community Plans etc.; liaises with elected officials and the public; represents the CVRD at meetings; serves as strategic project team leader for the Community Planning Division; and develops community plans.

**Qualifications:** The successful applicant will have a university degree in a related field plus have a graduate degree in Community and Regional Planning (or related field). They must be a member, or be eligible for membership, in the Canadian Institute of Planners and the Planning Institute of BC. A minimum of twelve years of related experience in the field of planning, preferably in a regional district or municipal setting, and primarily in the realm of policy planning is required. Applicants must have a valid Class 5 BC Driver's Licence.

To be successful, applicants must have a thorough and current knowledge and capability in relation to progressive community policy planning, current and comprehensive knowledge of planning legislation/ statutes, techniques and regulatory responsibilities. Knowledge of GIS systems and their use in planning is considered an asset. The successful applicant will have the ability to: demonstrate a collaborative and open style; communicate very effectively both verbally and in writing; establish and maintain courteous and tactful, diplomatic working relationships with other employees, the general public, and Regional Board Members; and solve problems, resolve issues and seek alternative solutions to potential and real problem situations. The successful applicant must have excellent report writing skills, including proficiency in the use grammar, spelling and punctuation and the ability to use Microsoft Office.

**Hours of Work:** The hours of work are 35 hours per week Monday to Friday, 8:30 a.m. to 4:30 p.m. The incumbent needs to be flexible and available to work evenings and weekends as they may be operationally required to attend evening and weekend meetings.

**Salary:** This is a unionized (CUPE Local 358) position and is compensated at a wage rate, in three steps, \$45.14-\$46.53-\$47.92 per hour (2016 rates). Flex time and a comprehensive benefit package are offered with this position.

**Applications:** Qualified applicants are invited to forward your resume in complete confidence quoting Competition **LUS18016-I/E before 4:30 p.m. on February 1, 2018**, to the Human Resources Division at [hr@cvrd.bc.ca](mailto:hr@cvrd.bc.ca) in MS Word or pdf format, or to 175 Ingram Street, DUNCAN BC V9L 1N8, or by fax to 250-746-2522.

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